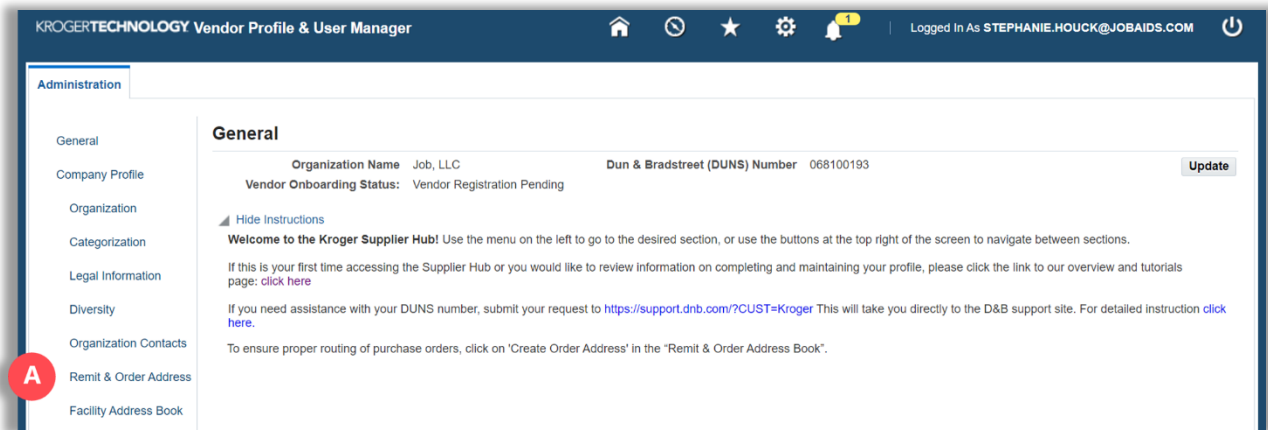
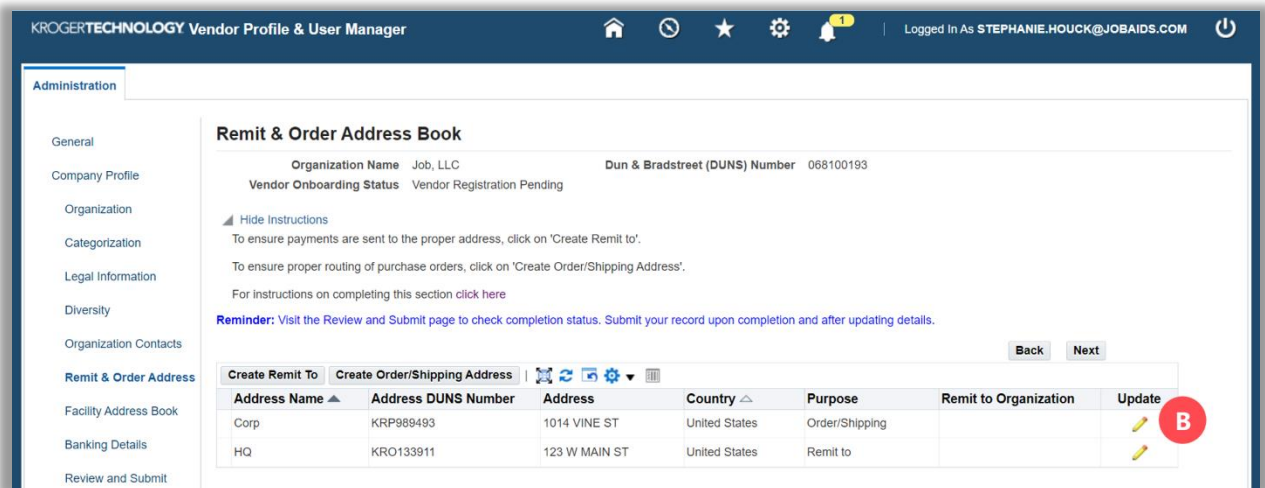


Update an Order/Shipping Address

1. Login to **supplier.kroger.com**
2. Click **Remit & Order Address (A)**.



3. Click the **pencil icon (B)** to update.



4. Click **Update Address (C)**.

KROGERTECHNOLOGY Vendor Profile & User Manager

Administration: Remit & Order Address >

Update Address Details Close Save |

* Indicates required field

Organization Name Job, LLC

Hide Instructions

Use this screen to complete or update your order/shipping address details.

For instructions on completing this section [click here](#)

Select remittance address to copy (optional)

Address Line1
City
Country
Duns Number

Address Line2
State
Zip Code

Copy Remit Address

Address ID KRP989493

C

Update Address

Order/Shipping Address

* Address Name Corp
Country United States
Address Line 1 1014 VINE ST
Address Line 2
City/Town/Locality CINCINNATI

5. Update the **address information (D)**.
6. Click **Validate Address (E)**.

Organization Name Job, LLC

Hide Instructions

Use this screen to complete or update your order/shipping address details.

For instructions on completing this section [click here](#)

Select remittance address to copy (optional)

Address Line1
City
Country
Duns Number

Address Line2
State
Zip Code

Copy Remit Address

Address ID KRP989493

Update Address

Order/Shipping Address

* Address Name Corp
* Country United States
* Address Line 1 1014 VINE ST
Address Line 2
* City/Town/Locality CINCINNATI
County HAMILTON
State/Region OH
Province Enter 2 letter state code for US
* Postal Code 45202-1141

D

TIP Click the Validate Address button to continue.

Validate Address **E**

7. Select whether to **apply the address you entered** or **apply the USPS suggested address (F)**.

8. Click **Save (G)**.