
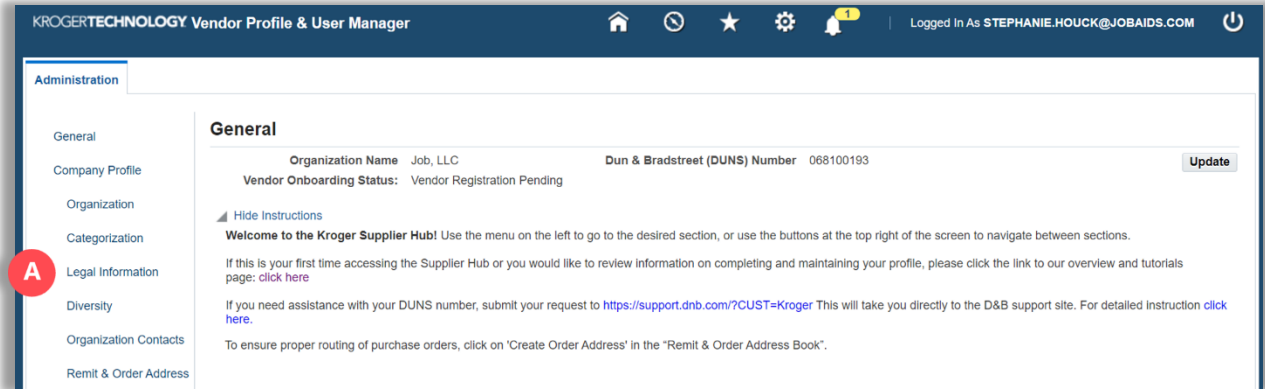


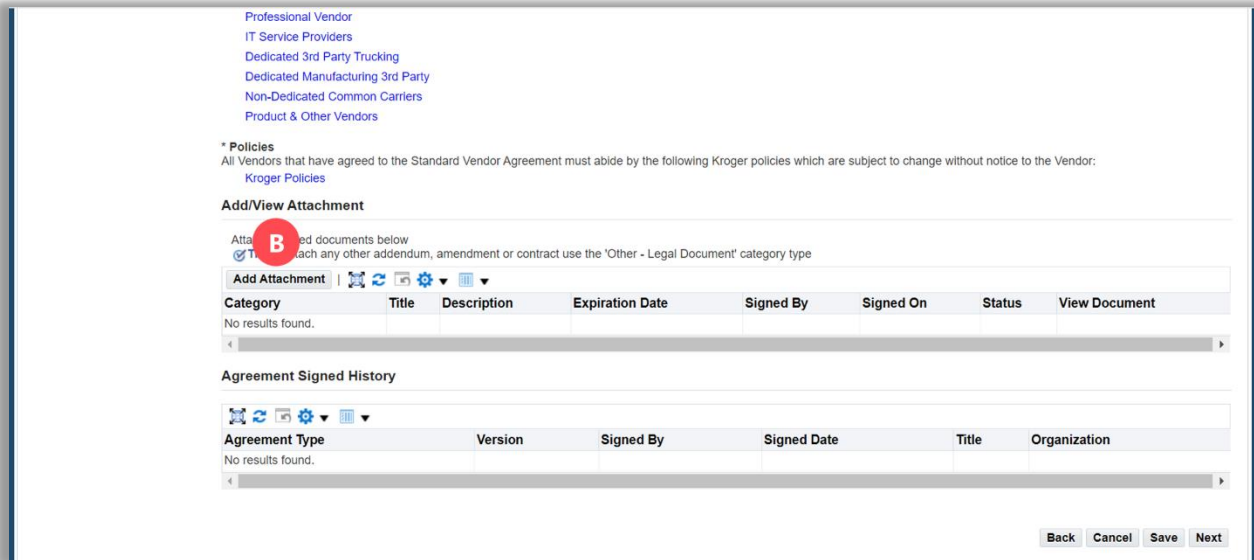
# Upload a Legal Document

 If you have already signed a legal document, request your main Kroger contact to upload it to Supplier Hub.

1. Login to **supplier.kroger.com**
2. Click **Legal Information (A)**.



3. Click **Add Attachment (B)**.



4. Select the document type in the **Category (C)** drop-down box.
5. Enter the **Title, Description, Signed By, and Signed On (D)**.
6. Click **Choose File (E)** and select your document.
7. Click **Apply (F)**.

The image shows a screenshot of a web application dialog box titled "Attachments". The dialog box contains the following elements:

- A "Category" dropdown menu with a red circle labeled "C" next to it.
- A "Title" text input field.
- A "Description" text input field.
- A "Signed By" text input field.
- A "Signed On" text input field with a calendar icon to its right.
- A "File" section containing a "Choose File" button (with a red circle labeled "E" next to it) and a "No file chosen" text.
- At the bottom, there are "Cancel" and "Apply" buttons, with a red circle labeled "F" next to the "Apply" button.

A red rectangular box highlights the "Title", "Description", "Signed By", and "Signed On" input fields, with a red circle labeled "D" next to it.