

Update Facility Food Safety Compliance

Click a link below to jump to a specific task.

[Reply to Food Safety Communication](#)

[Yes/No Questions](#)

[Add Food Safety Documentation](#)

Login

1. Login to <https://partnerpass.krogerapps.com/>

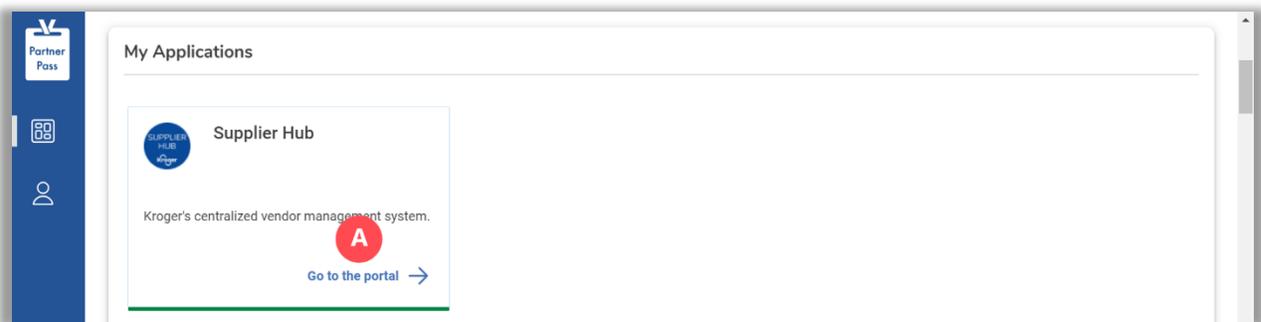
Note: Partner Pass is a secure single sign-on dashboard that allows you to access multiple Kroger applications with one ID and password.

Partner Pass works with the Okta Verify app to allow you to verify your identity and make it less likely that someone pretending to be you can gain access to your account.

For additional information, please see:

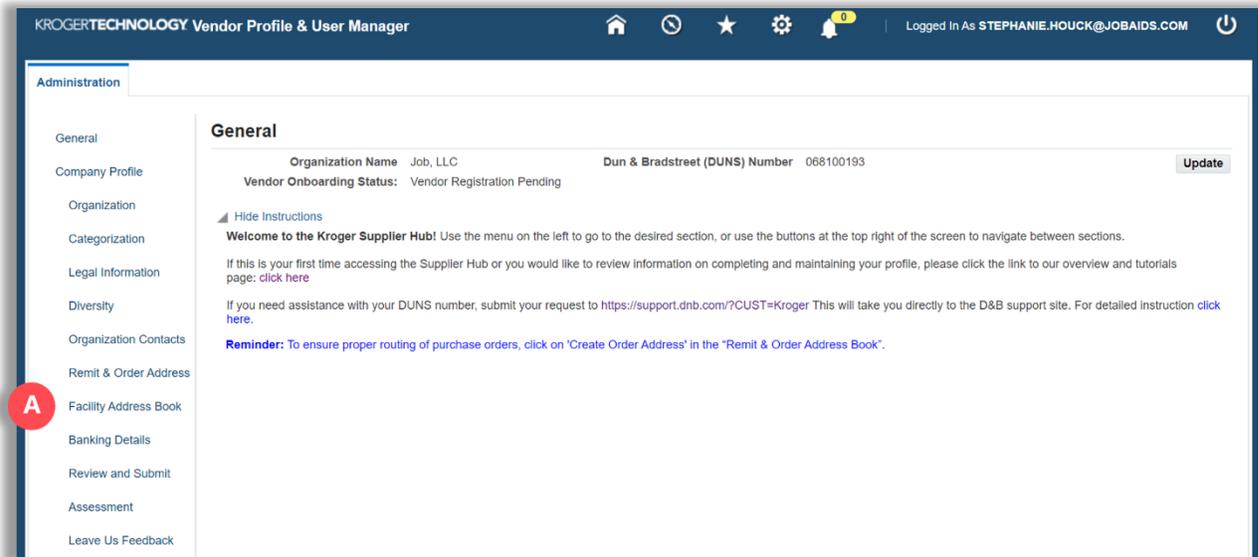
- [Partner Pass information page](#)
- [Partner Pass help page](#)

2. On the Supplier Hub tile, click **Go to the portal (A)**.

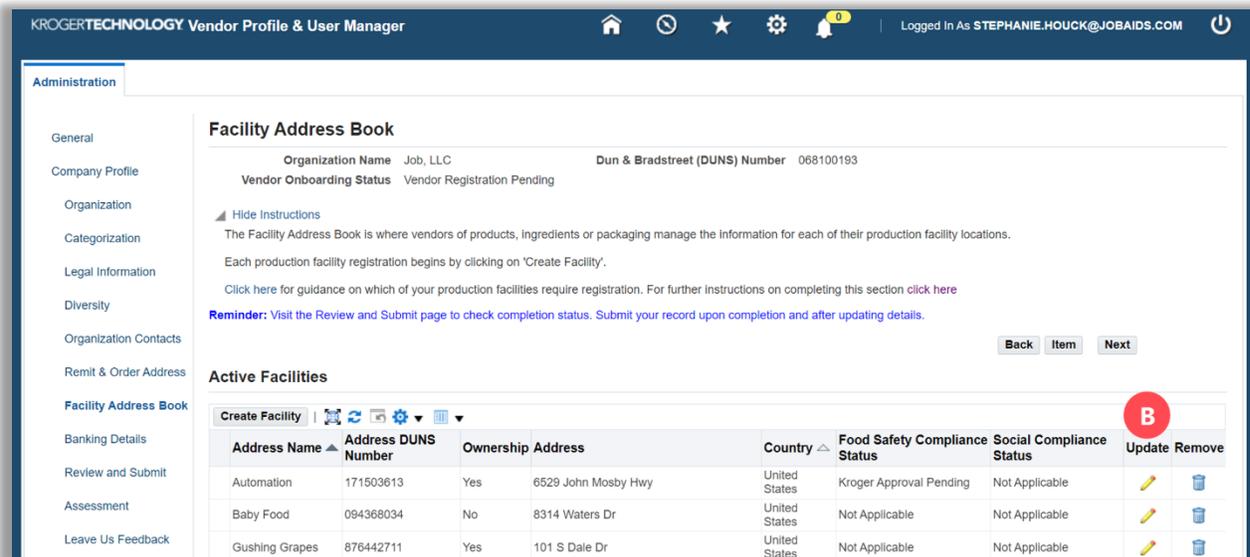


Facility Address Book Screen

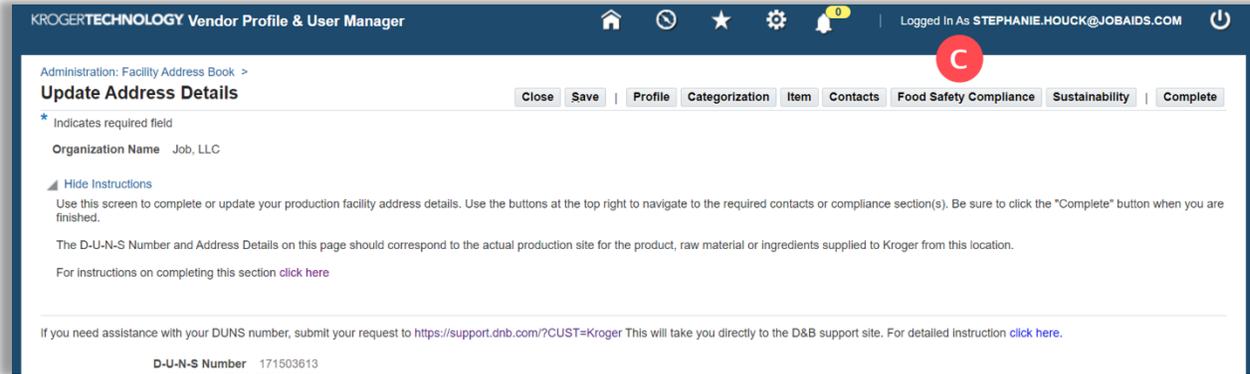
- Click **Facility Address Book (A)**.



- Click the **pencil icon (B)** to update.



- Click **Food Safety Compliance (C)**.

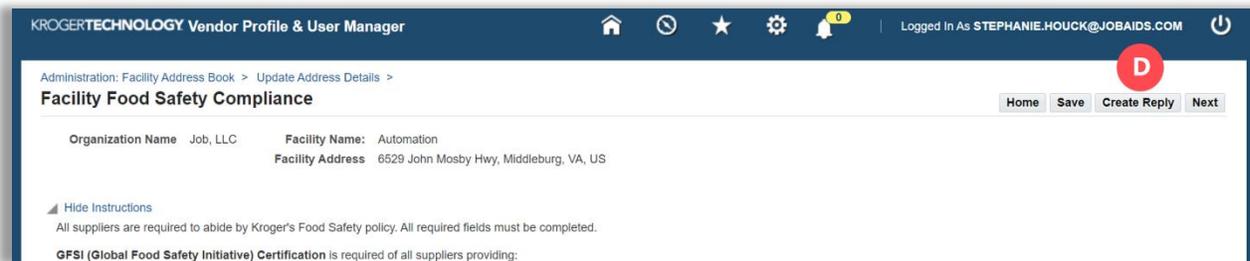


- Use the below table to determine the next step:

To:	Do this:
Reply to a food safety communication	Continue to step 7 .
Answer Yes/No questions	Go to step 10 .
Add food safety documentation	Go to step 12 .

Reply to Food Safety Communication

- Click **Create Reply (D)**.



- Enter a **Subject and Message (E)**.
- Click **Save (F)**.



Note: Your message and any replies from Kroger are displayed in the **Food Safety Communication (G)** table.

Status

Compliance Status: Supplier Information Required

Food Safety Communication

TIP The Food Safety Communication area will display conversation history between your organization and Kroger's Food Safety team.

From	To	Subject	Message	Date	Message By
Compliance Approval Team	Supplier	GFSI	Please attach GFSI documentation	26-Apr-2022	Kroger
Supplier	Kroger	animal welfare audit	I will send over later today.	25-Apr-2022	STEPHANIE.HOUCK@JOB AIDS.COM
Compliance Approval Team	Supplier	Animal welfare audit	Please attach the animal welfare audit	25-Apr-2022	Kroger

Yes/No Questions

- Click the **drop-down boxes (H)** to answer the Yes/No questions.
- Use the below table to determine the next step:

If:	Do this:
You answered Yes to either question	You must upload the appropriate documentation. Continue to step 11 .
You answered No to both questions	No documentation is necessary. Go to step 15 .

Add/View Attachments

Select	Certificate/Audit	Description
Yes	Does this facility slaughter animals or harvest eggs?	Kroger requires all facilities slaughtering animals or harvesting eggs to have an animal welfare audit conducted by a reputable organization.
Yes	Is this facility certified by one of the GFSI audit schemes?	Global Food Safety Initiative audit schemes are benchmarked food safety audit schemes that are recognized industry wide.

Add Attachment

Category	Type	Issue Date	Expiration Date	Comments	Last Update By	Last Update Date	Status	Update	View Document	Delete
No results found.										

Home Save Create Reply Next

Add Food Safety Documentation

- Click **Add Attachment (I)**.

Add/View Attachments

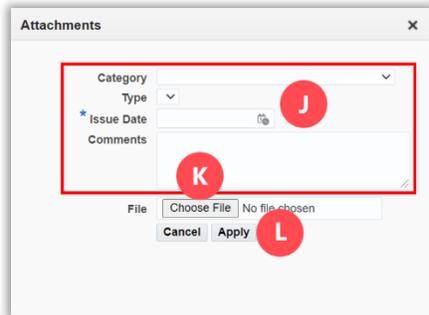
Select	Certificate/Audit	Description
Yes	Does this facility slaughter animals or harvest eggs?	Kroger requires all facilities slaughtering animals or harvesting eggs to have an animal welfare audit conducted by a reputable organization.
Yes	Is this facility certified by one of the GFSI audit schemes?	Global Food Safety Initiative audit schemes are benchmarked food safety audit schemes that are recognized industry wide.

Add Attachment

Category	Type	Issue Date	Expiration Date	Comments	Last Update By	Last Update Date	Status	Update	View Document	Delete
No results found.										

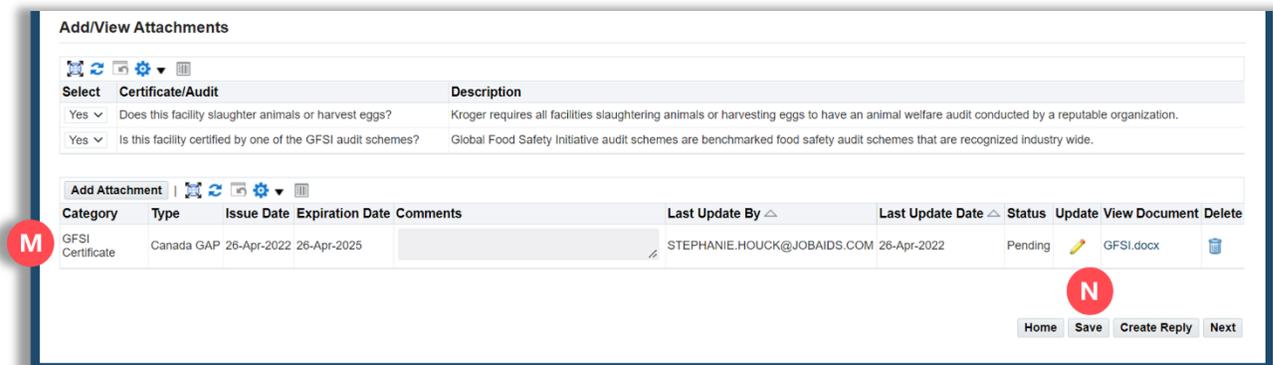
Home Save Create Reply Next

13. Select a **Category, Type, Issue and/or Expiration Date, and input any comments (J)**.
14. Click **Choose File (K)** and select your document.
15. Click **Apply (L)**.



Note: Your food safety documentation is displayed in the **attachments table (M)**.

16. Click **Save (N)**.



- The facility will not be deemed "Compliant" until Kroger has reviewed and approved the attached compliance documentation.
- Once Kroger has approved a document, it cannot be modified or deleted. Instead, a new document must be uploaded.