Supplier Integrity: Supplier Hub Training
Vendor: Categorization Questionnaire

Vendor Step **1** Tell Us About Your Company

For more, click here to visit the Supplier Hub Help, and open the **Supplier Hub Overview**

Kroger

This guide provides instruction on how to complete the **Categorization Questionnaire** section of the vendor on-boarding process.

Answer the questions in the categorization questionnaire as they relate to your company. There are four high-level questions that determine whether you are a vendor of food, non-food, services, or other. As you answer these questions, additional follow-up questions display on the screen.

The answers to these questions determine what information is required later in this process. It is important that you answer these questions accurately.

If you have any questions, contact the **Kroger Supplier Engagement Group**:

- e-mail: SupplierCompliance@Kroger.com
- phone (US): 844-277-6165 (select option 2)
- phone (outside US): +011 513-387-1140 (select option 2)

Categorization Questionnaire – Food and Food Related Products

To access the **Categorization Questionnaire**, click **Categorization** in the left navigation **(A)**. The **Categorization Questionnaire** displays.

1. Answer the question, **Does your organization provide any food or food related products to Kroger? (B)**

   If "Yes," the screen displays two follow-up questions related to food products. **Continue to Step 2.**

   If "No," the screen displays a non-food question. **Click here to go to Step 8** to begin the non-food portion of the Categorization Questionnaire.

2. Answer the question, **Do you provide perishable agricultural commodities (i.e. fresh or frozen fruits and/or fresh or frozen vegetables) to Kroger? (C)**

   Answering "Yes" to this question requires you to agree to the PACA Addendum on a later screen. For more information on PACA, click here. **Continue to Step 3.**

   This section is continued on the next page.

General

- General
- Company Profile
- Organization
- Categorization **(A)**
- Legal Information

Organization Name 3 Meat Burger   Dun & Bradstreet (DUNS) Number 014888848
Vendor Onboarding Status: Vendor Registration in Progress

[Update]

▶ Show Instructions

Categorization Questionnaire   [Back] [Cancel] [Save] [Next]

Organization Name 3 Meat Burger   Dun & Bradstreet (DUNS) Number 014888848
Vendor Onboarding Status Vendor Registration in Progress

▶ Show Instructions

(B) * Does your organization provide any food or food related products to Kroger? [Yes ▾]

☑ TIP Food items include raw produce, processed foods, gum, beverages, raw materials and ingredients of food, game meat, food contact ... ces such as plates, cookware, food packaging and utensils. Food items include human and animal food.

(C) * Do you provide perishable agricultural commodities (i.e., fresh or frozen fruits and/or fresh or frozen vegetables) to Kroger? [No ▾]

Categorization Questionnaire – Food and Food Related Products (continued)

3. Select all types of food or food-related products that are provided to Kroger by your organization. *Select all that apply*. **(D)**

   - Finished Products for Resale
   - Ingredients/Packaging/Raw materials for Kroger Manufacturing Plants
   - Ingredients/Packaging/Raw Materials for Kroger Owned Stores or Commissaries
   - Products not for Resale

   If you select "Finished Products for Resale," the screen displays two follow-up questions related to finished products. **Continue to Step 4.**

   If you make any other selection, the screen displays a question related to product categorization. **Go to Step 7.**

4. Select the brands of the products provided to Kroger. *Select all that apply*. **(E)**

   - National Brand Products
   - Kroger Corporate Brand/Private Label
   - Bulk products for Resale

   Continue to Step 5.

5. Answer the question, **Are your products available for online purchase through Kroger's website? (F)**

   If the answer is "Yes," the screen displays a question regarding online shipping. **Continue to Step 6.**

   If the answer is no, the screen displays a question regarding product categorization. **Go to Step 7.**

(D) * Select all types of food or food related products that are provided to Kroger by your organization:
- ☑ Finished Products for Resale - food or food related products that are offered for sale to Kroger custo... products in this category are in a finished state/ ready for sale once they ship from your plant or facility.
- ☑ Ingredients/ Packaging/ Raw Materials for Kroger Manufacturing Plants - food or packaging products that will be used in the preparation of finished products at manufacturing plants.
- ☐ Ingredients/ Packaging/ Raw Materials for Kroger Owned Stores or Commissaries - food or packaging products that will be used in the preparation of finished products at stores, and/or commissaries.
- ☐ Products not for Resale - products that are not resold to Kroger customers and are used within the store for construction, maintenance or day-to-day operations (e.g. utensils, oils, deli bags, cookware etc.).

(E) * Select all brands of product provided to Kroger:
- ☐ National Brand Products
- ☑ Kroger Corporate Brand/Private Label
- ☐ Bulk products for resale

(F) * Are your products available for online purchase through Kroger's website? Yes ▼

(G) * Who will be responsible for shipping product directly to the final customer? Kroger will ship product on behalf of vendor to customer ▼

(H) * Select all food or food related products that are provided to Kroger by your organization:

☐ Baby Food/ Formula	☐ Dairy - Other	☑ Grocery - Canned/ Jar/ Bottled	☐ Produce - Fresh Fruit/ Bulk Fruit
☐ Bakery	☐ Deli	☐ Grocery - Other	☐ Produce - Fresh Vegetables/ Bulk Vegetables
☐ Bakery - Commercial	☐ Food Contact Packaging to Plants/ Stores/ Commissaries	☐ Grocery - Refrigerated	☑ Produce - Nuts
☐ Beer/ Wine/ Spirits	☐ Food Storage/ Food Related Paper or Plastic Goods	☐ International Foods	☐ Produce - Other
☐ Beverages	☐ Fresh Kitchen	☐ Meat - Frozen	☐ Produce - Packaged Fruits/ Vegetables
☐ Candy	☐ Frozen - Other	☐ Meat - Packaged (Beef, Poultry, Pork, Other)	☑ Raw Materials/ Ingredients to Plants/ Stores/ Commissaries
☐ Chemicals	☐ Frozen - Dessert/ Novelties	☐ Meat - Bulk (Beef, Poultry, Pork, Other)	☐ Seafood - Fresh
☐ Cookies/ Crackers/ Snacks	☐ Frozen - Pizza/ Snacks/ Handhelds	☑ Natural Foods	☐ Seafood - Frozen
☐ Dairy - Eggs	☐ Frozen - Vegetables/ Fruits	☐ Non-Contact Food Packaging to Plants/ Stores/ Commissaries	☐ Sushi-In Store
☐ Dairy - Milk Produced Products (Cheese, Butter, Ice Cream, etc.)	☐ Grocery - Baking/ Spices	☐ Pet Food and Treats	☐ Others(Please specify)

6. Answer the question, **Who will be responsible for shipping product directly to the final customer? (G)**

   - Vendor will ship the product
   - Kroger will ship the product
   - Both

   Continue to Step 7.

7. Select all food or food-related products that are provided to Kroger by your organization. *Select all that apply*. **(H)**

   Once any selection is made in the Categorization table, the screen displays a non-food question. **Continue to Step 8** to begin the non-food portion of the Categorization Questionnaire.

Categorization Questionnaire – Non-Food Related Products

8. Answer the question, **Does your organization provide any products for resale that are not food related? (I)**

   If the answer is "Yes," the screen displays a question related to non-food products. **Continue to Step 9.**

   If the answer is "No," the screen displays an equipment and services question. **Click here to go to Step 14** to begin the equipment and services portion of the Categorization Questionnaire.

9. Select all types of non-food products that are provided to Kroger by your organization. *Select all that apply.* **(J)**
   - Finished Products for Resale
   - Ingredients/Packaging/Raw materials for Kroger Manufacturing Plants
   - Ingredients/Packaging/Raw Materials for Kroger Owned Stores or Commissaries
   - Non-food and Non-food Related Products Not for Resale

   If you select "Finished Products for Resale," the screen displays two follow-up questions related to finished products. **Continue to Step 10.**

   If you make any other selection, the screen displays a question related to product categorization. **Go to Step 13.**

10. Select the brands of the products provided to Kroger. *Select all that apply.* **(K)**
    - National Brand Products
    - Kroger Corporate Brand/Private Label
    - Bulk products for Resale

    Continue to Step 11.

11. Answer the question, **Are your products available for online purchase through Kroger's website? (L)**

    If the answer is "Yes," the screen displays a question regarding online shipping. **Continue to Step 12.**

    If the answer is "No," the screen displays a question regarding product categorization. **Go to Step 13.**

* Does your organization provide any products for resale that are not food related? **Yes** (I)

* Select all types of non-food products for resale that are provided to Kroger by your organization:
  - ☑ Finished Products For Resale
  - ☐ Ingredients/Packaging/Raw Materials For Kroger Manufacturing Plant
  - ☐ Ingredients/Packaging/Raw Materials For Kroger Owned Stores/Commissaries
  - ☐ Non Food&Non Food Related Products Not For Resale **(J)**

* Select all brands of product provided to Kroger:
  - ☐ National Brand Products
  - ☑ Kroger Corporate Brand/Private Label
  - ☐ Bulk products for resale **(K)**

* Are your products available for online purchase through Kroger's website? **Yes** (L)

* Who will be responsible for shipping product directly to the final customer? **Vendor will ship product directly to customer** (M)

* Select all non-food products that are provided to Kroger by your organization: **(N)**

☐ Apparel/ Accessories	☑ Floral (Indoor/ Outdoor)	☐ Hardware/ Tools/ Paints	☐ Pet (Non-Food Items)
☐ Automotive	☐ Footwear	☐ Health, Beauty Care & Cosmetics	☐ Pharmacy/ Prescription/ Over the Counter
☐ Baby (Non-Food Items)	☐ Fuel	☐ Home Décor	☐ Seasonal
☐ Cards/ Books/ Magazines	☐ Furniture	☐ Housewares	☐ Television/ Video/ Music
☐ Computer Hardware/ Accessories	☐ Garden - Outdoor	☐ Office Supplies	☐ Tobacco
☐ Electrical/ Plumbing	☐ General Merchandise - Other	☐ Paper Goods (Non-Food Related)	☐ Toys
☐ Others(Please specify)	☐	☐	☐

12. Answer the question, **Who will be responsible for shipping product directly to the final customer? (M)**
    - Vendor will ship the product directly to the customer
    - Kroger will ship the product on behalf of the vendor directly to the customer
    - Both

    Continue to Step 13.

13. Select all non-food products provided to Kroger by your organization. *Select all that apply.* **(N)**

    Once any selection is made in the Categorization table, the screen displays a service provider question. **Continue to Step 14** to begin the equipment and services portion of the Categorization Questionnaire.

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| Vendor Step | **1** | **Tell Us About Your Company** | For more, click here to visit the Supplier Hub Help, and open the **Supplier Hub Overview** |

Categorization Questionnaire – Equipment, Services, and Payment-Only Vendors

14. Answer the question, **Does your organization provide any products (not for resale), equipment or services in connection with construction, maintenance, or day-to-day operations of Kroger? (O)**

    If the answer is "Yes," the screen displays the equipment and services categorization table. **Continue to Step 15.**

    If the answer is "No," the screen displays a payment-only question. **Go to Step 16.**

15. Select all classifications of products, equipment, or services that are provided to Kroger by your organization. *Select all that apply.* **(P)**

    Once any selection is made in the Categorization table, the screen displays the next question. **Continue to Step 16.**

16. Answer the question, **Do you receive payments from Kroger but do not provide any products or services? (Q)**

    If the answer is "Yes," the screen displays the payment-only categorization table. **Continue to Step 17.**

    If the answer is "No," **go to Step 18.**

17. Select all classifications of products, equipment, or services that are provided to Kroger by your organization. *Select all that apply.* **(R)**

    Once all selections have been made, **continue to Step 18.**

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* Does your organization provide any products (not for resale), equipment or services in connection with construction, maintenance, or day-to-day operations of Kroger?   Yes ▼ **(O)**

* Select all classifications of products, equipment or services that are provided to Kroger by your organization: **(P)**

☐ Accounting	☐ Fixtures - Stores/ Lightning	☐ Marketing	☐ Security
☐ Advertising Agencies	☐ Fleet Services	☐ Media - All Types	☐ Shopping Carts
☐ Architecture/ Engineering	☐ Freight Services	☐ MRO - Other	☐ Store Construction
☐ Armoured Car Services	☐ Gases	☐ Non-Refrigeration Equipment Repair	☐ Supplies - Store and Office
☐ Catering	☐ HR Services	☐ Payment Solutions	☐ Telecommunication Equipment/ Services
☐ Cleaning	☐ HVAC Equipment/ Services	☐ Pest Control	☐ Training
☐ Consulting	☐ Insurance Services	☐ Property	☐ Travel
☐ Courier Services	☐ IT Services	☐ Real Estate	☐ Uniforms
☐ Electrical	☐ Landscaping/ Snow Removal	☐ Recruitment	☐ Waste Removal
☐ Equipment Warehouse/ Store/ Plant	☐ Legal	☐ Refrigeration Equipment/ Services	☐ Other (Please Specify)
☐ Financial Services	☐ Logistics	☐ Roofing	☐

* Do you receive payments from Kroger but do not provide any products or services?   Yes ▼ **(Q)**

* Select all applicable classifications for which payments are made by Kroger to your organization: **(R)**

☐ Charitable organization	☐ Government Fines/ Fees/ Taxes	☐ Schools	☐ Utility company
☐ Dues	☐ Pharmacy Benefits	☐ Sponsorship	☐ Other (Please Specify)
☐ Government entity	☐ Professional Sports Teams	☐ Subscription	☐

Back   Cancel   Save **(S)**   Next **(T)**

18. Click **Save (S)** to save the questionnaire. A confirmation displays at the top of the screen.

    Click **Next (T)** to advance to the **Legal Information** section, or use the left navigation to go to another section.

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