



WESTERN REGION CORPORATE OFFICE  
3800 S.E. 22ND AVENUE • PORTLAND, OR 97202-2999 • 503-232-8844

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August 28, 2015

Re: Registration of Law Labels for Kroger Enterprise

To ensure full legal compliance of the Kroger Enterprise with the various state regulations regarding uniform law labels, Kroger requires its vendors to maintain an accessible library of state registration certificates for any applicable product sold to Kroger Enterprise.

From the list below, registration of vendors with each state **is required** for stuffed articles sold to Kroger; the State of Utah requires registration for garments.

Details regarding applicable products and label format may be found at: <http://iabflo.org/>

State regulations are governed by the individual state. Information can be found on the individual state's website.

Below is a list of states where Kroger requires vendors to maintain registration, these include but not limited to:

California [http://www.bhfti.ca.gov/licensee/licensing\\_fags.shtml](http://www.bhfti.ca.gov/licensee/licensing_fags.shtml)

Ohio [http://www.com.ohio.gov/documents/dico\\_BeddingApplication.pdf](http://www.com.ohio.gov/documents/dico_BeddingApplication.pdf)

Utah <http://www.ag.utah.gov/documents/1101-1110.pdf>

Virginia:

<https://www.vdh.virginia.gov/EnvironmentalHealth/FOOD/BEDDING/forms/documents/2008%20Revised%20Application.pdf>

West Virginia: <http://www.wvlabor.com/newwebsite/Documents/Bedding%203.pdf>

Registration will be required in the States below **starting in year 2015**:

North Carolina: <http://www.ncagr.gov/spcap/sleep/beddinglicense.htm>

Delaware: (<http://www.dhss.delaware.gov/dph/hsp/files/bedappnew.pdf>)

- Utah and Virginia certificates must show current registration for each factory location.
  - For all other states, it may be sufficient to register a manufacturing headquarters.
- Since sell-through does not usually occur inside one Calendar year, registration will need to be planned each year for a minimum of two years in a row per factory.
- New factories need to be added as purchases are made.

Kroger requires vendors maintain an accessible library of state registration certificates for any applicable products sold. Upon request, vendors are required to forward copies of all certificates within 24 hours. Copies should be sent to the Kroger Compliance Manager, Kathleen Payne at [Kathleen.payne@kroger.com](mailto:Kathleen.payne@kroger.com)

Down/Feather filled products require the statement "CONTENTS STERILIZED" and the sterilization permit number. A sterilization permit number should be obtained for each manufacturer sterilizing down/feathers.

The permit numbers can be obtained thru the state of Pennsylvania.

Pennsylvania - <http://www.portal.state.pa.us/portal/server.pt?open=514&objID=613101&mode=2>

Additional action is required on page two.

In addition to vendor licensing requirements, Kroger must also register separately as the retailer and maintain approval to sell with the required states. Follow Label submittal instructions below.

Law Label submittal:

Please send four actual law labels, (not photo copies) from a future item currently on order. If the factory is only producing one item, it is acceptable to send multiple labels for the same item.

If there are multiple factories for the same Vendor, send two actual law labels and information for EACH factory.  
**When submitting law labels – please include contact information, and a photocopy of the license currently referenced on the law label:**

Vendor/Manufacturer name, a contact person name, email address and phone number.

Audit labels – Please ensure each law label meets the legal requirements of the state **before submitting**.

State licensing is renewed yearly. Plan to repeat the process each year.

Mail Labels to: The Kroger Co. Western Region Corporate Office, Attn: Kathy Payne M/S 23C, 3800 SE 22<sup>nd</sup> Ave Portland OR 97202. **Actual sample merchandise with labels attached is not needed.**

For additional information to frequently asked questions, please refer to the following link:

<http://www.lawlabel.com/web/lawlabels.nsf/FAQ?OpenPage>

List of states where Kroger enterprise operates can be found at the below link:

<http://www.thekrogerco.com/about-kroger/operations/locations>

If you have any questions regarding the documentation requirements, please do not hesitate to contact the compliance manager.

Sincerely,

Kathleen Payne

[Kathleen.payne@kroger.com](mailto:Kathleen.payne@kroger.com)